



Dear Supplier,

Ascension has identified you as a supplier who has recently started selling products/services to Ascension or signed a new master agreement with The Resource Group. We would like to provide helpful information about Ascension's supply chain and procure-to-pay processes to ensure that your organization is efficiently paid for products and services.

To assist you in learning how to most effectively interact with the different groups within Ascension, we have prepared a training guide.

This guide includes:

- **Overview of each group you will interact with:**
 - The Resource Group
 - Ministry Service Center
- **Overview of the following processes, including issue resolution:**
 - Contracting and contract implementation
 - Supplier onboarding
 - Procure-to-pay
- **Supplier Expectations**
- **Contact information**

The full guide can be found on the Ascension Supplier Portal [here](#). We strongly encourage you to share this guide with anyone in your organization who may be interacting with Ascension through the procurement process (Sales Representatives, Accounts Receivable, etc.). A complete understanding of these processes will benefit both your organization and Ascension.

Thank you for your commitment to serving patients; we are eager to begin or continue doing business with you.

Ascension

