



**To:** All Suppliers who service Ascension locations

**RE: Sales Tax Will Be Short-Paid Going Forward for Several Ascension Health Systems**

**What’s happening?**

You are receiving this communication as a supplier who may be charging sales tax in error on invoices for tax exempt ship-to locations for several Ascension facilities. Effective May 14, Ascension turned on short-pay functionality in our system for these facilities. The remittance notification will state ‘short-paid sales tax’ and provide the dollar amount withheld.

The following Ascension health systems are impacted by this change:

St. Vincent’s Health Services	Bridgeport, CT
Providence Hospital	Washington, DC
Sacred Heart Health System	Pensacola, FL
Saint Agnes Hospital	Baltimore, MD
St. Mary’s Healthcare	Amsterdam, NY
Our Lady of Lourdes Memorial Hospital	Binghamton, NY
Saint Thomas Health	Nashville, TN
Seton Healthcare Family	Austin, TX
Providence Healthcare Network	Waco, TX
Ministry Health Care	Appleton, WI

The following Ascension health systems are already operating under this process:

AMITA Health	Chicago, IL
St. Mary’s Health System	Evansville, IN
St. Vincent Health	Indianapolis, IN
St. John Providence Health System	Detroit, MI
Genesys Health System	Grand Blanc, MI
Borgess Health	Kalamazoo, MI
Ascension Crittenton Hospital	Rochester Hills, MI
St. Mary’s of Michigan	Saginaw, MI
St. Joseph Health System	Tawas City, MI

**What you need to know?**

The BUYER of products/services is the actual facility to which you are shipping; it is considered the financially responsible entity. The Ascension Ministry Service Center (MSC) is a paying agent and has no bearing on the taxability of products/services ordered by these Ascension facilities.

[Click here](#) to view:

- A crosswalk spreadsheet linking facility ship-to locations to the corresponding tax exempt certificate numbers
- Copies of the tax exempt certificates
- A pay agent letter that explains the role of the Ministry Service Center in this process

Ascension will continue to turn on sales tax short-pay functionality in a phased approach for our other health systems in the weeks to come. Please be aware that you will receive future communications regarding these

additional health systems that will require your attention. You may also be contacted regarding the recovery of any sales tax paid in error.

**What do you need to do?**

To avoid future incorrect sales tax charges for these Ascension health systems, please immediately remove sales tax in your system for the impacted tax exempt locations. Also, to ensure this new enhancement performs correctly, please review the 'Legal Entity Description' (column M) within the crosswalk spreadsheet provided in the link above and match that to the correct sales tax exempt certificate(s) you have on file.

**Ascension Supplier Line**

1-317-334-8363

*This mailbox is used for outbound communications only and is not monitored by service delivery teams.*