



Dear Supplier:

What’s happening?

You are receiving this communication as a supplier who may be charging sales tax in error on invoices for tax exempt ship-to locations for several Ascension facilities. Effective October 1, 2019, Ascension turned on short-pay functionality in our system for these facilities. The remittance notification will state ‘short-paid sales tax’ and provide the dollar amount withheld.

The following Ascension health systems are impacted by this change:

- | | |
|-------------------------------|----------------|
| St. Vincent’s Health Services | Birmingham, AL |
| Providence Hospital | Mobile, AL |

The following Ascension health systems are already operating under this process:

- | | |
|---------------------------------------|---------------------|
| St. Vincent’s Health Services | Bridgeport, CT |
| Providence Hospital | Washington, DC |
| Sacred Heart Health System | Pensacola, FL |
| Saint Agnes Hospital | Baltimore, MD |
| St. Mary’s Healthcare | Amsterdam, NY |
| Our Lady of Lourdes Memorial Hospital | Binghamton, NY |
| Saint Thomas Health | Nashville, TN |
| Seton Healthcare Family | Austin, TX |
| Providence Healthcare Network | Waco, TX |
| Ministry Health Care | Appleton, WI |
| AMITA Health | Chicago, IL |
| St. Mary’s Health System | Evansville, IN |
| St. Vincent Health | Indianapolis, IN |
| St. John Providence Health System | Detroit, MI |
| Genesys Health System | Grand Blanc, MI |
| Borgess Health | Kalamazoo, MI |
| Ascension Crittenton Hospital | Rochester Hills, MI |
| St. Mary’s of Michigan | Saginaw, MI |
| St. Joseph Health System | Tawas City, MI |

What you need to know?

The Ascension Ministry Service Center (MSC) is a paying agent and has no bearing on the taxability of products/services ordered by these Ascension facilities. All invoices should be

emailed Invoices@Ascension.org.

[Click here](#) to view:

- A crosswalk spreadsheet linking facility ship-to locations to the corresponding tax exempt certificate numbers
- Copies of the tax exempt certificates
- A pay agent letter that explains the role of the Ministry Service Center in this process

Ascension will continue to turn on sales tax short-pay functionality in a phased approach for our other health systems in the weeks to come. Please be aware that you will receive future communications regarding these additional health systems that will require your attention. You may also be contacted regarding the recovery of any sales tax paid in error.

What do you need to do?

To avoid future incorrect sales tax charges for these Ascension health systems, please immediately remove sales tax in your system for the impacted tax exempt locations. Also, to ensure this new enhancement performs correctly, please review the 'Legal Entity Description' (column M) within the crosswalk spreadsheet provided in the link above and match that to the correct sales tax exempt certificate(s) you have on file.

Ascension Supplier Line

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